

THE CENTER FOR THE PERFORMING ARTS

TICKET DONATION REQUESTS

As part of our mission to engage and inspire the Central Indiana community through enriching arts experiences, the Center for the Performing Arts is pleased to support fundraising efforts for nonprofit organizations. On request, the Center will provide a pair of vouchers that may be redeemed for tickets to a specific performance.

To request a donation, please refer to the requirements below and complete the request form. Send the completed request form to donations@TheCenterPresents.org at least six (6) weeks prior to event.

Requirements:

1. Requesting organization must be a charitable nonprofit with 501(c)3 tax-exempt status from the IRS.
2. Organization must be located within 50 miles of the Center for the Performing Arts.
3. Request must be received at least 6 weeks prior to the event. We cannot guarantee fulfillment of requests received less than 6 weeks prior to event.
4. Only one request per 12 month period per organization.
5. A representative must be able to pick up the donation package at the Center for the Performing Arts Box Office during normal business hours. Envelopes not picked up by the event date will be discarded and a future donation may not be considered.
6. Vouchers provided by the Center for the Performing Arts must be advertised as described in the notification letter. Vouchers are for specific *Center Presents* performances, and the Center will not make exceptions if the receiving organization advertises different performances.
7. We are unable to donate tickets to block parties, picnics, reunions or office parties. If you are interested in tickets for this type of event, please consider purchasing a gift certificate at www.TheCenterPresents.org or by calling the Box Office at 317.843.3800.

Organization Requesting Donation: _____

Organization Receiving Funds: _____

Organization's Tax ID or 501(c)3 number: _____

Event Name: _____

Event Date: _____

Purpose of Event: _____

Contact Name: _____

Contact Phone: _____

Contact Email: _____